



## **MINUTES**

Meeting of the Woolverstone Parish Council

Thursday 14<sup>th</sup> June 2018, 7.30pm at Berners Hall

1. **Apologies:** Peter Patrick, David Wood, Phil Mayhew, Jen Young
2. **Attendance:** Simon Pearce, Elspeth Iskander, Derek Davis, Allison Glading
3. **Declaration of any prejudicial interest** – none.
4. **Minutes**  
**24<sup>th</sup> May 2018** – proposed – Allison Glading, seconded – Elspeth Iskander.

### **5. Matters Arising**

Simon Pearce contacted the council about extending the speed limit. He was advised that we need to monitor and record the speeds. Discussion followed over the levels of traffic and speeds in the village. Simon Pearce suggested we agenda this point for the meeting in September. Simon Pearce cannot access the planning website as Parish Chair only as an individual. Derek Davis suggested sending an email so that his points are detailed as from the Council. He also highlighted that there is also to be an upgrade to the planning portal. Emails will be able to be stored against the portal with all comments sent in.

The Boot is to open this coming weekend.

Simon Pearce attended the Shotley TAG meeting yesterday. The session was very business driven.

Woolverstone: notes and queries is a Facebook Group for the village providing history and information on our village. We encourage everyone to join and learn about their village.

#### **David Wood**

His report was read.

#### **Derek Davis**

Community Infrastructure Levy – we will be able to see how much each developer has paid and how this has been allocated.

All queries to the Council should now get a holding reply within 24 hours with a specific response within 5 days.

Council – it is proposed that there should be increases in pay for all Councillors. The proposed increase for a councillor is from £4000 to £5000. All figures are online. There will be a vote on the pay increases on Tuesday. The intention behind this is to increase the diversity and age of those attending.

There is now a document detailing who owns all of the verges and has a responsibility to maintain these. This will be within the public realm shortly.

## **6. Neighbourhood Plan**

Simon Pearce presented an application to Designate a Neighbourhood Plan Area which he had completed. He asked for input on why we wished the area to include only the Parish of Woolverstone. Discussion followed over the importance of the village and any development utilising existing redundant farm buildings. Allison Glading suggested we include reference to the spacing between houses and the layout of the estate within the response. Simon Pearce will draft this and circulate it for "sign off" by Woolverstone Parish Council prior to this being sent to the Council.

Kathryn Deaton is to contact Jill Davis, Parish Clerk, Chelmondiston to ask for a copy of their housing needs survey and also to obtain information on their application for the grant they received.

## **7. Finance**

Everything has been sent to the auditor.

It was suggested that we make a payment of £2500 to Berners Hall. Proposed – Allison Glading, Seconded – Elspeth Iskander.

Allison Glading suggested that we review any re-payments in June and December of each year. This was agreed.

Allison Glading is waiting to reclaim VAT but the figure remains low.

## **8. Berners Hall**

Elspeth Iskander advised there was nothing to report as they had not met since our last meeting.

Simon Pearce has booked the weekend of 1<sup>st</sup> and 2<sup>nd</sup> September for an art display showing local artists. The plan is to include sealed bids for some local artworks donated by Jill and Laurie Mayer and a second hand book stall with prints. Simon Pearce suggested a charge of £10 per day plus a percentage for sales. Elspeth raised the issue of the stage area not being safe without a rail. Simon Pearce suggested that this needed to also be disabled access friendly. Elspeth Iskander will take this to the Berners Hall Committee.

## **9. Planning**

38 Main Road planning was refused with similar reasons given as to those we had cited in our response.

## **10. Friends of Woolverstone – Classics on the Park**

The next date is 12<sup>th</sup> July – Thursday from 1200 – 1800 on Church Field. Cars and Bikes are invited to attend and "show" their vehicles. There will be a BBQ, ice-creams and teas and coffees. There are two treasure hunts with the winning prize being a meal at The Red Lion, Chelmondiston. These will come via the car clubs or on the day. The event will be

advertised via the village newsletter and Facebook. Elspeth Iskander offered to send details through to a new magazine Waterfront.

### **11. Correspondence**

An open invitation to attend a day on 4<sup>th</sup> July, Lavenham to view their housing plan. Simon Pearce will attend this.

War Memorial – the inscriptions are difficult to read and “The War Memorial Trust” have offered a grant of up to 75% to assist with this. They also provide advice on conservation. Simon Pearce is to contact them.

### **12. AOB**

Allison Glading asked if we knew the school astro pitch was to be used for outside hire. The Great East Run half marathon is planned for September again. Freston are objecting to this. Allison Glading asked if we wished to support that. Elspeth Iskander asked that accurate signs are displayed. Simon Pearce advised that Freston have asked for litter to be cleared afterwards and for toilets to be provided. Derek Davis confirmed that it was a steep learning curve and improvements should take place this year.

Meeting closed at 2110

Signed:

Simon Pearce, Chairman.