



## **MINUTES**

Meeting of the Woolverstone Parish Council

Thursday 8<sup>th</sup> June 2023 7.30pm Berners Hall

1. **Apologies:** Simon Kent.
2. **Present:** Simon Pearce, Sarah Harris, Allison Glading, Jamie Mayhew, Matthew March, Simon Harley SCC and Daniel Potter BMSDC  
Minutes: Sarah Harris
3. **Prejudicial interests.** None
4. **Reports from County Councillor and District Councillor**  
These were circulated prior to the meeting.  
Daniel Potter DP outlined his vision for his newly elected role at District Councillor. DP to any provide SP with any relevant copy for Woolverstone News.  
Simon Harley SH motion to improve communication between SCC and PC about available unclaimed benefits that might be available to, and benefit, the Parish.  
£10m available to fix pot holes in County roads, SH to provide more information as it becomes available – work 2024.
5. **WPC minutes** – Motion for a Minute Policy, for the purposes of offering guidance, clarity and consistency in minute taking was approved in principle, a few minor amendments agreed. SP to amend and recirculate and post on PC web site. Definition of “Prejudicial Interest” also agreed.
6. **Minutes** - 13<sup>th</sup> April 2023 were agreed. Proposed: Jamie Mayhew. Seconded: Allison Glading
7. **Matters Arising** – last PC meeting was a long time ago; relevance of items had passed.
8. **Minutes of WPC and AAPW meeting 25<sup>th</sup> May 2023** – agreed. Proposed: Sarah Harris. Seconded: Jamie Mayhew. AGAR and CIL forms have been submitted.

9. **Application for SCC Speed survey B1456 at eastern end of village** - proposed timings: last week of June and first week of July. Location, yet to be confirmed.
10. **Allotment provision** – discussion about the availability of allotments in the village and the possibility of allocating land in the open space of proposed development or the purchase of land by the village. Ongoing.

11. **Finance:**

Parish Council	£4,806.13
CIL	£814.54
Warm Thursday	£187.95
<b>Total</b>	<b>£5,808.62</b>
Precept received	£1,450.00
Newsletter costs	£73.33

12. **Correspondence:**

- a. Dog bins – allocation of bin proposed for top of marina drive close to the road. SP to contact council about emptying.
- b. Rosie Kirkup, Chelmondiston PC – has requested information about traffic measurement in Woolverstone. SP has replied.
- c. Notification that Sudbury and District Citizens Advice will become South Suffolk Citizens Advice.
- d. James Cartlidge confirmed attendance at the next village litter pick.
- e. Babergh JLP wit Inspector. Highways issues to an extent actioned.
- f. Ben Clark of Wavensmere has been contacted concerning contractors’ trucks breaking speed limit through the village. Wavensmere have sponsored and sourced 4x 30mph correx boards to PC. SP to arrange erection of signs.
- g. A resident contacted PC about traffic issues and dog poo bins.

13. **Planning Applications:** None

14. **Berners Hall:** None

15. **FOW:** Berners weekend - SJH to confirm process of information boards. Jane Keeble has offered opening of Walled Garden on the Sunday and Zoe Todd the opening of the gardens at Woolverstone House. Zoe would like some help. Heritage Walk map to be added to text and then printed. Lottery Funding decision outstanding. Grier and Partners have not been able to provide advertising boards.

16. **AOB:**

- a. Existing plaque giving Counsellor’s recognition of distinguished service (mounted in Berners Hall) – proposed motion that counsellors who serve for 20 years or more should have their name engraved on the plaque, approved. Phil Mayhew put forward for his long service, AG to investigate updating the plaque, along with any other names that meet the criteria.

**Dates of future meetings:** July 13, September 14, October 12, November 9, December 14.